

**RENTAL APPLICATION**      **Date:** \_\_\_\_\_

**Following to be filled out by office personnel**

Property of interest: \_\_\_\_\_ Date Needed: \_\_\_\_\_ Apt. size desired: \_\_\_\_\_  
How did tenant find us (if Internet, identify website): \_\_\_\_\_ Agent: \_\_\_\_\_

**APPLICANT INFORMATION**

Applicant's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

SSN: \_\_\_\_\_ DL#: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Present Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Length of residency: \_\_\_\_\_ Mo. Payment: \_\_\_\_\_ Landlord/Mortgage Co: \_\_\_\_\_ Phone \_\_\_\_\_

Other Occupant's to occupy the apartment other than applicant and their Relationship:  
1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

Do you have Pet(s) \_\_\_\_\_ How Many: \_\_\_\_\_ Kind of Pet, Breed, Weight & Age: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ Years of Employment: \_\_\_\_\_

Position: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_ Other Income: \_\_\_\_\_ Source: \_\_\_\_\_

Previous Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ Years of Employment: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_

**CO-APPLICANT/SPOUSE INFORMATION**

Co-Applicant/Spouse's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

SSN: \_\_\_\_\_ DL#: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Present Address if different from applicant's: \_\_\_\_\_ Length of residency: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_ Landlord/Mortgage Company: \_\_\_\_\_ Phone \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ Years of Employment: \_\_\_\_\_

Position: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_ Other Income: \_\_\_\_\_ Source: \_\_\_\_\_

Previous Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ Years of Employment: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_

**CREDIT AND LOAN REFERENCES**

No. of Vehicles on Property: \_\_\_\_\_ Make & Model #1: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

License Plate # \_\_\_\_\_ State: \_\_\_\_\_ Make & Model #2: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate # \_\_\_\_\_ State: \_\_\_\_\_ Make & Model #3: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate #: \_\_\_\_\_ State: \_\_\_\_\_ Do you own any other Vehicles: \_\_\_\_\_ What kind: \_\_\_\_\_

Financed/Leased Thru: #1 \_\_\_\_\_ Account: \_\_\_\_\_

#2 \_\_\_\_\_ Account: \_\_\_\_\_

**ADDITIONAL INFORMATION NEEDED**

Why are you leaving your present address? \_\_\_\_\_

How did you hear about our community? (If "on-line" which web site) \_\_\_\_\_

Why did you choose our community? \_\_\_\_\_

If you were referred by someone please list their name: \_\_\_\_\_

Have you ever been convicted of any criminal offense? Yes or No If yes, give details: \_\_\_\_\_

Any litigation in past ten years, such as evictions, suits, judgments, bankruptcies, foreclosures? Yes or No

If yes, give details: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relation: \_\_\_\_\_

Address: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

**APPLICANT'S CONTACT INFORMATION**

Name: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_ email: \_\_\_\_\_

Name: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_ email: \_\_\_\_\_

Name: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_ email: \_\_\_\_\_

**PLEASE READ CAREFULLY AND SIGN BELOW**

**Correct Information:** Applicant represents that all of the above statements are true and complete, and hereby authorizes verification of the above information, references and credit records. Applicant acknowledges that false information herein may constitute grounds for rejection of this application, termination or the right of occupancy, and/or forfeiture of deposits and may constitute a criminal offense under the laws of this state. Applicant agrees to the terms of the "**Application Deposit Agreement**" below.

**Application Deposit Agreement:** Applicant has deposited the sum of \$ \_\_\_\_\_, (hereafter referred to as application deposit), in consideration for owner taking the dwelling unit off the market while considering approval of this application. If applicant is Approved by Owner and the contemplated lease is entered into, the "Application Deposit" shall be credited to required security deposit. If Applicant notifies the Owner that the Applicant wishes to withdraw this Application for Rental prior to approval, or if Applicant is approved, but fails to promptly enter into the contemplated lease, the Application Deposit shall be forfeited to Owner. The Application Deposit will be refunded only if applicant is not approved. Keys will be furnished only after contemplated lease and other documents have been properly executed by all parties, and only after applicable rentals and security deposits have been paid. This application is preliminary only and does not obligate Owner or Owner's agent to execute a lease or deliver possession of the proposed premises.

**Processing Fee:** Applicant has paid the sum of \$ \_\_\_\_\_ as a **NON-REFUNDABLE** fee for Owner's cost of processing the application.

\_\_\_\_\_  
Total Application Deposit Due - Paid w/Application + Balance of Dep.Due + Lease Amount + Total Due before MI Rec'd By

**I Have Read and Agree to the Provisions as Stated.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Co-Applicant/Spouse Signature

\_\_\_\_\_  
Guarantor Signature